

Please return this application form via e-mail, fax or mail.

ARCH Education Center (Central), Unit 202-205, 2/F Wilson House, 19-27 Wyndham Street, Central, Hong Kong
 Tel: 852-3568-0406 Fax: 852-3568-0412 E-mail: info@arch-education.com Website: www.arch-education.com

1. CAMP DETAILS

Camp Dates:	April 2 -7, 2018 (Mon – Sat)	Venue:	'Iolani School, Honolulu, Hawaii
Time:	8:30 am – 2:30 pm	Students' Age:	11 – 13 (in Grade 6 – 8)
Camp Fee:	HKD 25,000	Early Bird:	HKD 22,500 (On or before Dec 18, 2017)

- The course is a 6-day camp. Students are expected to attend all 6 full-day lessons of the camp. No make-up class will be available for any lesson missed.
- Students will be asked to send us the school report of 2016/2017 before acceptance into the Camp.
- Please note the Camp is an ARCH Holiday Course.

2. STUDENT INFORMATION

Student Full Name (as per passport):	
Current Grade / Year:	Sex: Male / Female
Current School:	Student Contact Number (While in the U.S.A.):
Target Boarding School(s) (if any):	Target Year of Entry (if any):
E-mail (Capital Letters):	
Home Address:	

Date of Birth:	Country of Birth	Country of Citizenship:
Passport Number:	Passport Valid Until:	Passport Issued Country:
Visa Classification: B-1 / B-2	Visa Number:	Visa Valid Until:

Please submit the followings with this signed application form:

- | | |
|---|---|
| <input type="checkbox"/> Copy of Student Passport | <input type="checkbox"/> Copy of Student HKID |
| <input type="checkbox"/> Copy of Student B-1 / B-2 visa | <input type="checkbox"/> Proof of International travel health insurance |

3. PARENT & EMERGENCY CONTACTS

Parent Full Name (as per passport):
Parent Contact Number (While in HK):
Parent Contact Number (While in the U.S.A.):
Parent E-mail (Capital Letters):
Emergency Contact (Last Name / First Name):
Emergency Contact Number (While in the U.S.A.):

FOR OFFICIAL USE ONLY

Date of Submission: _____ Checklist: 2016/2017 School Report Terms & Conditions Payment
 Handled By: _____ Successful Enrolment: Y / N

4. PREFERENCE OF TRACKS

Student will enroll in 1 of the following Tracks. Please indicate 1st and 2nd preference in the below table:

	Track 1: Sustainable Hawaii (In Our Ahupua'a + Sustainable Hawaii + Biotechnology)
	Track 2: Digital Hawaii (Digital Design Studio + Building Art & Tech + Museum Visit)
	Track 3: iHawaii (What's App? + Minecraft Hokule'a + Robotics Challenge!)

5. DEPOSIT

A deposit of HKD 5,000 MUST be paid in full, by cheque or in cash, upon submitting this signed application form. Please make your cheque payable to "**ARCH Academy Limited**" and include the student's name and "ARCH x 'Iolani STEM Easter Camp" on the back of the cheque. Alternatively, cash deposit can be settled in person at our center.

* Enrollment in ARCH courses may be subject to evaluation of transcripts to determine student's suitability to enroll in this Camp. If an application is not accepted, refund of the deposit will be given.

6. SIGNATURE

Declaration:

- *By signing below, I confirm I understand and agree to ARCH Education Center (Central)'s Terms and Conditions.*
- *I wish to receive ARCH Education Center (Central)'s marketing and promotional emails in the future.*

Unsubscribe from receiving ARCH Education Center (Central)'s marketing and promotional emails

Student's Name:	Parent's Name:	Parent's Signature:	Date:

TERMS AND CONDITIONS (Effective as of November 15, 2017)

By enrolling into the ARCH Courses offered by ARCH, the Applicant acknowledges and agrees to the Terms and Conditions as specified below:

Enrollment:

- Enrollment in ARCH Courses may be subject to pre-course assessment to determine Applicant's suitability to enroll in lessons. ARCH reserves the right to refuse the admission of any Applicant who, in its opinion, does not meet the minimum requirement for courses and/or may impact the learning of other Applicant's at the center.
- ARCH reserves the right to discontinue an Applicant's enrollment at any time due to non-payment of the Course Fees, disruptive behavior in class or at the center, or negative impact on other Applicants' learning.
- Enrollment will be on a first come first served basis. ARCH reserves the right to release Applicant's enrollment /class placement if Course Fees are not received in full by the indicated due date.
- ARCH reserves the right to change the class instructor for ARCH Courses as deemed appropriate or necessary. ARCH is not required to provide prior notice for such arrangements.

Payment:

- All Course Fees must be paid in advance of the Applicant attending ARCH Courses. ARCH reserves the right to prevent an Applicant attending class if Course Fees have not been paid.
- An Early Bird Discount is applicable to specified ARCH Courses. Course Fees must be received in full on or before the specified Early Bird Discount due date to receive the discount.
- ARCH reserves the right to apply late fees for any late payments of Course Fees as follows:
 - 5% penalty charge will apply on outstanding fees after 5 working days of Assigned Due Date
 - 10% penalty charge will apply on outstanding fees after 10 working days of Assigned Due Date
 - 15% penalty charge will apply on outstanding fees after 15 working days of Assigned Due Date
- An Early Bird Discount is applicable to specified ARCH Courses. Course Fees must be received in full on or before the specified Early Bird Discount due date to receive the discount.
- Course fees must be paid on or before the Assigned Due Date as specified in the Reservation Confirmation Email. Applicant will receive an Enrollment Confirmation Email along with the official receipt when payment is successfully settled.

- All Course Fees are non-refundable with exceptions of the circumstances listed under Refund Policy.

Specifically only in relation to Holiday Courses and Enrichment Courses:

- Course Fees must be paid in full before the commencement of the Holiday Course or Enrichment Course.
- Course fees must be paid on or before the Assigned Due Date of ARCH sending the Reservation Confirmation Email.

Make-up Class Arrangements:

Specifically, only in relation to Holiday courses:

- ARCH does not offer any make-up classes or refunds for missed classes for any Holiday Course.

Refund Policy:

- In the case of ARCH closure prior to the commencement of an ARCH Course, we will refund in full the outstanding Course Fee to the Applicant immediately.
- There is no refund for ARCH Courses confirmed by ARCH. However, in the event that:
 - (i) a confirmed ARCH Course needs to be canceled by ARCH; or
 - (ii) an ARCH Course which has commenced ceases to continue, and the Applicant declines the revised arrangements offered by ARCHARCH will refund in full or on a pro-rata basis the Course Fee collected as soon as possible and in any event no later than one month after the notification date of the ARCH Course cancellation.

Refund Procedures:

- We will inform the Applicant of refund arrangements in writing (e-mail, fax or letter).
- We will refund Course Fee to the Applicant in accordance to the Refund Policy.
- We will issue a refund receipt to the Applicant and the Applicant is required to sign to acknowledge receipt of the refunded payment.
- Refunds will be paid in the form of cheque only.

Applicant's Responsibilities

The Applicant agrees:

- not to reproduce, distribute or show to any other person, in whole or in part, any of the class materials, lesson notes, assessments and tests distributed by ARCH without the prior written consent of ARCH;
- not to solicit or make private arrangements for tuition with instructors/tutors employed/contracted by ARCH, without prior consent of ARCH;
- that they are responsible to arrange appropriate transportation or pick-up for the Applicant to and from ARCH premises. ARCH does not require Applicant's to sign-out or notify us when they are leaving the premises;
- to abide by the ARCH Code of Conduct;
- check emails regularly for notifications from ARCH;
- to attend all classes of their enrolled ARCH Courses in order to gain the most benefit from the ARCH Courses.

Liability:

- ARCH shall not be liable for any loss, expense, damage, delay, costs or compensation, whether direct, indirect or consequential, which may be suffered or incurred by the Applicant arising from or in anyway connected with the ARCH Courses.
- ARCH shall not be held responsible for personal injuries, accidents, losses and damages incurred by the Applicant while at the ARCH premises or any other place where the ARCH Courses are being held.

Privacy

- ARCH reserves the right to use the Applicant's work for promotional or educational purposes, without prior consent.
- Photographs and videos may be taken occasionally during the class time. Applicants and participants agree to be photographed or taped. ARCH reserves all rights to images and footages, without prior consent.

Intellectual Property

- ARCH reserves all rights and interests in any intellectual property arising as a result of any class, ARCH Course or other tuition provided or any purpose associated with ARCH.

Law

- This legal notice shall be governed by and construed in accordance with the laws of Hong Kong Special Administrative Region (Hong Kong SAR)
- Disputes arising in conjunction with this legal notice shall be subject to the exclusive jurisdiction of the Hong Kong SAR courts.

Enforceability:

- If any part of these conditions is held to be illegal, invalid or unenforceable in any respect such invalidity, illegality or unenforceability shall not prejudice the effect of the rest of these Terms and Conditions to the extent that they are valid, legal and enforceable.

Definitions:

In these Terms and Conditions:

"Applicant" means any student and their legal guardian, which agrees to engage ARCH and participate in any of the ARCH Courses.

"Application Form" means the form used to apply for ARCH Courses.

"ARCH" means ARCH Education Center (Central), EDB registration number: 603120 and its related companies and subsidiaries.

"ARCH Courses" means any Term Course, Holiday Course or other services as required by the Applicant offered by ARCH.

"Assigned Due Date" means the payment date given by ARCH on the day the reservation is confirmed.

"Code of Conduct" means the agreement between ARCH and the Applicant regarding the behavior of the Applicant while attending the ARCH Courses.

"Course Fees" means the amount due by the Applicant for participation in the ARCH Courses.

"Early Bird Discount" means a 5% deduction off Course Fees applicable only to select ARCH Courses (as specified in the Application Form).

"Enrichment Course" means Socrates, Debating, Public Speaking and Mock Trial courses offered by ARCH.

"Enrollment Confirmation Email" means the email sent by ARCH to the Applicant confirming the Applicant's enrollment in the requested ARCH Courses.

"Holiday Course" means any short form educational course, which is delivered outside of the regular Term Course period.

"Reservation Confirmation Email" means the email sent by ARCH to the Applicant confirming the Applicant's reservation in the requested ARCH Courses.