

FOR INTERNAL USE ONLY
Student No.:
Handled By:
Submitted Date:

2021 PRIVATE TUTORING APPLICATION FORM

Welcome to ARCH Education! (EDB Registration No.: 603120)

ARCH Education Center (Central) Unit 202-205, 2/F Wilson House, 19-27 Wyndham Street, Central, Hong Kong

Tel: 852-3568-0406 Fax: 852-3568-0412 E-mail: info@arch-education.com

www.arch-education.com

***Please complete all fields**

Please select: <input type="checkbox"/> Existing student <input type="checkbox"/> New student		
Student's name: _____	School: _____	Grade / Year: _____
Student's Skype / Zoom ID: _____		
Parent's contact number: _____	Parent's Email: _____	
What is the purpose or goals of your child enrolling in this ARCH class?		
<input type="checkbox"/> To try something new outside of his/her school curriculum	<input type="checkbox"/> To help improve his/her schoolwork	
<input type="checkbox"/> To prepare for UK/US Boarding School and/or University	<input type="checkbox"/> Other: _____	
How did you learn about ARCH? (You may choose more than one option.)		
<input type="checkbox"/> Online Search Engine (Google/Yahoo)	<input type="checkbox"/> Email	
<input type="checkbox"/> Online Banner	<input type="checkbox"/> Direct Mail	
<input type="checkbox"/> Facebook / Instagram	<input type="checkbox"/> Magazine/ Newspaper	
<input type="checkbox"/> Minibus advertisement	<input type="checkbox"/> Talk / Event:	
<input type="checkbox"/> ARCH Website	<input type="checkbox"/> Referral: _____	

PRIVATE LESSONS

All lessons could be conducted onsite or online, however, should EDB recommend against onsite lessons, we will notify all students when classes will be on Zoom from their homes.

For information about the principal and teachers, please refer to <https://www.arch-education.com/about-us/our-team/>

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PRIVATE LESSON REQUEST FORM

Curriculum:	Subjects		
UK	Common Entrance:	Exam board:	
	<input type="checkbox"/> 9+ <input type="checkbox"/> 11+ <input type="checkbox"/> 13+ <input type="checkbox"/> English <input type="checkbox"/> Math <input type="checkbox"/> Science <input type="checkbox"/> Verbal / Non-verbal Reasoning		
	(i)/GCSE:		
IB	GCE:	Exam board:	
	<input type="checkbox"/> A2 <input type="checkbox"/> AS <input type="checkbox"/> IAL		
US	<input type="checkbox"/> DP 1 st year <input type="checkbox"/> DP 2 nd year <input type="checkbox"/> Higher Level: _____ <input type="checkbox"/> Standard Level: _____		
	SSAT: <input type="checkbox"/> Lower <input type="checkbox"/> Middle <input type="checkbox"/> Upper <input type="checkbox"/> English <input type="checkbox"/> Math		
Others (Please specify)	ACT		
	<input type="checkbox"/> English <input type="checkbox"/> Science <input type="checkbox"/> Math		
	SAT Reasoning:		
Exam date:	<input type="checkbox"/> English <input type="checkbox"/> Math		
	SAT Subjects test:		
Mock Score with breakdown; if applicable			
Availability			

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OBJECTIVE

TOPICS TO BE COVERED & TEXTBOOK NAME (IF ANY)

PAYMENT METHODS

After you have received the placement notification, please settle the first installment to secure the placement

CASH / EPS:	Must be settled in person at our center
CHEQUE:	Payable to "ARCH Academy Limited"
BANK-IN (HSBC HK):	Account Name: ARCH Academy Limited Account No.: 400-642-468-001 *Please provide the bank-in / transfer reference for verification
PPS	PPS (Merchant code: 6593) Please enter "01" for the payment of Group Classes/ Courses, and "02" for the payment of Private lessons. Note: Students are required to register the relevant student number before making payment. Please contact our Client Service Executives for your Student Number if necessary. *Please provide the reference number for verification.

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SIGNATURE & DECLARATION

Your signature below indicates that you have read, understand, and agree with ARCH Education Center (Central)'s School Policy and Lesson Arrangement.

APPLICANT or
PARENT'S SIGNATURE*

*For student 18 or under

NAME IN BLOCK

DATE